

**CENTENNIAL LAKES
JOINT POWERS POLICE GOVERNING BOARD**

**Monday, May 11, 2020
Centennial Lakes Police Department**

Note: Due to COVID-19 this meeting was held through a zoom conference call.

1. CALL TO ORDER – 7:00 p.m.

ROLL CALL

Dave Bartholomay, Circle Pines Mayor
Jennifer Rauner, Circle Pines Councilmember
D. Love, Centerville Mayor
Matt Montain, Centerville Councilmember
Mike Murphy, Lexington Mayor

Also Present:

Patrick Antonen, Circle Pines City Administrator
Mark Statz, Centerville City Administrator
Bill Petracek, Lexington City Administrator
Chief James Coan, Centennial Lakes Police
Kathy Honkomp, Centennial Lakes Police
Sharon Klumpp, Baker Tilly
Aaron Nielsen, MMKRP

2. CITIZEN FORUM

None.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by D. Love and seconded by M. Montain to approve the agenda as presented. Motion carried. None opposed.

**4. LIFE SAVING AWARD RECOGNITION (ANNOUNCEMENTS ONLY
DUE TO COVID-19)**

A. Life saving award for Rey Hernandez

Chief Coan awarded Rey Hernandez with a life saving award for his actions on February 29, 2020 in Circle Pines. Officer Hernandez responded to a report of a subject slumped over in the passenger seat of a vehicle parked outside an apartment building. Offer Hernandez believed that the subject was suffering from a drug overdose and thereupon administered Narcan and delivered oxygen to the victim. The victim has since survived his ordeal thanks in part to Officer Hernandez's efforts in this matter.

B. Life saving award for B.J. Stepan, Nolan Wahlberg, Erik Odmark, Logan Larson and Elena Daddario.

Chief Coan stated that on the afternoon of February 8, 2020, the above officers and CSO's responded to a medical emergency at a home in Lino Lakes. Upon arrival, they found a subject unconscious from an apparent heart attack. Officers with the CSO's help performed chest compressions, CPR, defibrillation and insertion of an oral airway. This incident was an outstanding example of coordination and teamwork in rendering emergency medical aid to save the life of a victim of cardiac arrest. Therefore, for the exemplary actions in this matter, the above officers and CSO's have been awarded the life saving award.

C. Life saving award for Rey Hernandez and Haley Linder

Chief Coan awarded the life saving award to Officers Hernandez and Linder for their actions on March 21, 2020. The Officers were called to a home in Lexington for a welfare check. After repeated efforts to determine the condition of the person, the officers made forced-entry into the apartment where they discovered the woman laying on the floor unconscious and in an unresponsive state. Officers Hernandez and Linder believed that the subject was suffering from a drug overdose and thereupon administered Narcan and delivered oxygen to the victim. The victim has since survived her ordeal thanks in part to Officers Hernandez and Linder's efforts in this matter.

Due to COVID19, an announcement only was given of these awards. A formal acknowledgement at a future Governing Board meeting will be given once large groups can gather.

5. CLPD AUDIT – MMKR Representative Aaron Nielsen

Auditor Aaron Nielsen of MMKR presented the Annual Financial Report for 2019. He stated that CLPD had been issued an unmodified opinion, otherwise known as a "clean" opinion on the Department's basic financial statements. One material weakness was identified as "limited segregation of duties" due to the size of the department and its accounting staff.

The department's liabilities and deferred inflows of resources exceeded its assets and deferred outflows of resources as of December 31, 2019 by \$1,559,489 (net position deficit). The department's total net position increased by \$56,828 during the year ending December 31, 2019. Government-wide revenues totaled \$2,630,726 and were \$56,828 more than expenses of \$2,573,898. The General Funds total fund balance (under the government fund presentation) increased \$12,642 from the prior year, compared to the balanced budget adopted.

D. Bartholomay questioned the reporting change of the deferred outflows of resources with the PERA pension plans being \$1,912,312 in 2018 and \$1,348,847 in 2019. He also questioned the deferred inflows of resources with the PERA pension plans being (\$2,823,873) in 2018 and (\$2,161,781) in 2019. Mayor Bartholomay suspected that this was because of the change in the way we

currently report pension funds, a state wide plan that is shared amongst the whole state. Mr. Nielsen confirmed that this is related to the pension obligations. He continued to explain that the obligations and results of the investment operations of the funds is determined by a five-year span of the market.

A motion was made by J. Rauner to accept the 2019 Financial Statement as presented by MMKR and seconded by D. Love. Motion carried. None opposed.

6. CONSENT AGENDA

- A. Recommendation to Approve Minutes of February 10, 2020 Meeting**
- B. Financials – Unaudited**

A motion was made by J. Rauner and seconded by D. Love to approve Item A and B of the Consent Agenda. Motion carried. None opposed.

7. DISCUSSION/ACTION ITEMS

None.

8. OPERATIONS COMMITTEE

A. Chief of Police search process update

City Administrator Patrick Antonen introduced Sharon Klumpp from Bake Tilly, the search firm hired to find a new Police Chief after the announcement of Chief Coan's retirement. Ms. Klumpp updated the board on the progress of the search. The final interview process will consist of various panels interviewing the finalists with the final decision made by the Governing Board.

9. CHIEF'S REPORT

A. 2019 Annual Report

Chief Coan presented the 2019 Annual Report. He thanked Kathy Honkomp for putting this document together and thanked the department's men and women for the contents. He highlighted some of the details in the report that revealed low crime rate, public confidence in our ability and integrity, sound policing, operations policy and practices that accord with national standards and quality, personnel in all levels of the organization. These were just a few of the department's noteworthy accomplishments.

Chief Coan offered to present the annual report at each city's council meeting if requested.

B. COVID-19 update

Chief Coan noted only slight increases in the number of known COVID19 cases in our jurisdiction. As of May 11, 2020 Centerville, showed 3 cases with 3 recoveries and Circle Pines showed 18 cases with 4 recoveries. The numbers are sectioned off by zip codes, not the cities themselves. The Circle Pines totals would include parts of Lino Lakes, Blaine and Lexington. The Centerville totals would include parts of Lino Lakes.

The department's staff and personnel have been healthy. A couple officers were tested due to symptoms but their tests came back negative.

D. Bartholomay commented on the uptick of domestic issues during COVID19. Chief Coan noticed an increase in domestic disputes, psychiatric issues, alcohol issues, and greater disorderly conduct in all three of our cities along with all the cities in Anoka County. This was mainly due to COVID19 with people in close quarters.

10. ADJOURNMENT

A motion was made by J. Rauner and seconded by M. Murphy to adjourn the meeting at 7:39 p.m. Motion carried. None opposed.

***Next meeting: July 13, 2020 at 7:00 p.m.**

****Special meeting called for June 25, 2020 at 7:00 p.m.**