

**CENTENNIAL LAKES
JOINT POWERS POLICE GOVERNING BOARD**

**Monday, February 7, 2022
Centennial Lakes Police Department**

1. CALL TO ORDER – 7:00 p.m.

A. Naming of Lexington’s representatives to Chair and Vice-Chair for the 2022 Governing Board.

A motion was made by D. Love and Seconded by J. Rauner to designate Mayor Mike Murphy as the Governing Board Chairperson and Councilmember Diane Harris as the Governing Board Vice-Chairperson for 2022. Motion carried. None opposed.

B. ROLL CALL

Mike Murphy, Lexington Mayor (**Chair**)
Diane Harris, Lexington Councilmember
D. Love, Centerville Mayor
Darrin Mosher, Centerville Councilmember
Jennifer Rauner, Circle Pines Councilmember
Dean Goldberg, Circle Pines Councilmember (alternate)

Also Present:

Bill Petracek, Lexington City Administrator
Mark Statz, Centerville City Administrator
Chief James Mork, Centennial Lakes Police
Captain Pat Aldrich, Centennial Lakes Police
Kathy Honkomp, Centennial Lakes Police

2. CITIZEN FORUM

None.

3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS

A motion was made by D. Harris and seconded by D. Love to approve the agenda as presented. Motion carried. None opposed.

4. CHIEF’S REPORT

A. Chief Mork, Spokesperson for CLPD

Chief Mork clarified that he is the official spokesperson for the Centennial Lakes Police Department and Captain Aldrich is the designee in the Chief’s absence.

D. Love mentioned that he was recently asked what his viewpoint on policing was, based on the events of the past five years. D. Love had positive things to say about the Centennial Lakes Police Department and that his viewpoint has not changed within the past five years. D. Love said he is proud to have a Chief that says, “We want to leave a scene better after we have arrived than it was before we got there.” D. Love also commented that he is proud to belong to a police department that builds relationships within the community while it serves and protects.

B. Covid-19 Update – Officer Wellness – Physical Fitness

All officers are back on duty with no one currently out with Covid-19.

Since January of 2021, the department’s focus is on officer wellness with a particular focus on mental health. This part of the program continues to be successful. This year Chief Mork is focusing on the physical component of the wellness program. He is encouraging officers to workout and get active. He is also encouraging sworn officers to workout during their lunch break as long as the streets are covered. Chief Mork specified that it is a known fact that exercise reduces stress and makes a person happier and healthier.

Chief Mork explained that the National Incident-Based Reporting system (NIBRS) is the Federal Bureau of Investigations (FBI’s) newly mandated system for collecting and compiling crime data from across the United States. He stated that CLPD is now using the mandated NIBRS offense system in the departments reporting software to submit CLPD’s statistics to the BCA/State, who in turn sends the statistics to the FBI. In the past, CLPD used the Minnesota Offense Coding system (MOC) and then switched to the Uniform Crime Reporting system (UCR) but now is with the National Incident-Based Reporting system (NIBRS). NIBRS offense codes will change the way CLPD calculates the International Association of Chiefs of Police (IACP) accounting method. This method is used to determine the amount each of our cities will pay for their police services. The NIBRS system has 25 Group A offenses, previously called Part One crimes which are the most serious offenses and are calculated higher in the IACP formula, whereas the MOC and UCR system had 8 offenses in this group. The NIBRS system has 10 Group B offenses, previously called Part Two crimes which are less serious offenses and are calculated lower in the IACP formula, whereas the MOC and UCR system had 16 offenses in this group. Chief Mork further explained that the IACP formula will change for all three cities but will still be calculated by the percentage owed, not the amount of offenses documented.

5. OPERATION COMMITTEE’S REPORT

City Administrator B. Petracek stated that the Operations Committee has requested Chief Mork, with help from his staff, update the personnel policy manual/employee handbook. The Operations Committee feels the manual/handbook has not been updated for awhile and a few policies need to be added and/or changed. Once completed, the manual/handbook will be presented to the Governing Board for approval.

In August of this year, the officers’ and sergeants’ contract negotiations will begin. B. Petracek commented that some of the other police department’s contract negotiations have ended with higher wage rates for the sworn officers as an incentive for retention. M. Statz added that an option for a one-year contract rather than a three-year contract could be proposed due to the uncertainty of the economy right now.

J. Rauner was interested in the wage difference from a small department like CLPD compared to a larger department. Spring Lake Park is a small department that just went through negotiations and may be a department to check.

6. CONSENT AGENDA

A. Recommendation to Approve Minutes of November 8, 2021

B. 2021 Financial – Unaudited

A motion was made by J. Rauner to approve the Consent Agenda as presented. Motion was seconded by D. Harris. Motion carried. None opposed and one abstained.

7. DISCUSSION/ACTION ITEMS

A. Equitable Sharing Agreement and Certification Form

This is an annual report that is required by the Federal Government. This document is a disclosure of the forfeiture amount CLPD received, the interest CLPD earned and the amount of the closing balance. The document is then filed in order to remain in good standing with the program. Once approved by the Governing Board, this document is electronically filed.

Captain Aldrich stated that CLPD is waiting for a large amount of money from this program for an involvement CLPD had with a federal case. CLPD has not seen the majority of these funds come through yet.

A motion was made by D. Love to authorize that the Equitable Sharing Agreement and Certification Form be signed and submitted as presented. D. Harris seconded the motion. Motion carried. None opposed.

B. Recommendation to Approve Radio Replacement

Chief Mork stated that Anoka County Central Communications (ACCC) decided nearly 6 or 7 years ago to transition over to new 800 Mhz portable radios and 800 Mhz squad car radios because they have better signal strength as well as having encryption ability. Anoka County is unable to change all agencies radios over to encryption until all agencies have the new radios. Currently CLPD is the only department in Anoka County that does not have the new radios. CLPD did not budget for these radios as they were anticipating a large amount of money (\$100,000+) to be received through equitable sharing of forfeiture funds. CLPD has only received \$22,000 of that sum. With that money, four portable radios were ordered. Four additional radios were ordered at the end of last year and four more radios have been ordered this year. CLPD still needs to order 11 portable radios ($\$4,641.98 \times 11 = \$51,061.78$) and 12 dash mounted squad car radios ($\$4,749.75 \times 12 = \$56,997$). The total dollar amount needed to be in compliance with all other Anoka County agencies is \$108,058.78. After a lengthy discussion, the Operations Committee along with Chief Mork believe the time has come to make these purchases

and to do so with CLPD's forfeiture and reserve funds rather than wait for the equitable share funds.

The equitable sharing funds do have restrictions as to where the money could be allocated. There was a discussion as to other ways the department could spend the equitable share funds when they do become available.

M. Statz and Chief Mork explained that the price of the radios will significantly increase, therefore CLPD would like to purchase them before the price increase.

D. Goldberg questioned the current reserve fund balance. B. Petrecek replied roughly \$705,000. D. Goldberg stated that the officers need the radios to do their job.

A motion was made by D. Goldberg and seconded by D. Love to replace the Squad and Portable Radios with the available Reserve Fund Balance. Motion carried. None opposed.

C. Insurance Liability Coverage Waiver – Does not Waive

M. Statz recommended the board does not waive the insurance liability coverage as presented.

A motion was made by D. Goldberg to not waive monetary limits on insurance liability and D. Harris seconded the motion. Motion carried. None opposed.

D. Annual Audit Proposal

City Administrator Petrecek presented the audit proposal from MMKR who would perform the audit in coordination with Circle Pines' and Centennial Fire Department's audit.

A motion was made by J. Rauner and seconded by D. Harris to approve the MMKR Certified Public Accountant proposal as presented. Motion carried. None opposed.

E. Pay Equity Compliance

A Pay Equity Report was prepared by the department and copies were passed out. No action by the Board was necessary other than obtaining the Chair's signature.

A motion was made by J. Rauner to authorize the department to submit the 2022 Pay Equity Report. D. Love seconded the motion. Motion carried. None opposed.

F. Resolution to request from Anoka County for opioid settlement funds

Chief Mork explained that Minnesota stands to receive more than \$300 million from the opioid settlements as a result of a lawsuit targeting pharmaceutical companies that contributed to the opioid epidemic. The vast majority of the money will go to cities and counties. There will be money for treatment, prevention, and a whole host of programs and strategies to abate this crisis. Due to each of our cities having a population of fewer than 30,000, CLPD will have to request their share of the funding from Anoka County. Money that CLPD receives can be spent to pay for police training, legal prosecution in opioid cases, and expensive yet crucial medications like

Narcan. Approved uses for the funding will come over time. Fund recipients will have flexibility to modify their spending approach as needed as newly approved uses are discovered. A resolution by the Governing Board to request opioid funds is requested.

M. Statz and B. Petracek added that the cities of Centerville, Circle Pines, and Lexington have submitted their requests for the opioid funds but felt that CLPD should submit one as well.

A motion was made by D. Harris and seconded by J. Rauner to request from Anoka County for opioid settlement funds. Motion carried. None opposed.

12. ADJOURNMENT – 7:30 p.m.

A motion to adjourn was made by J. Rauner and seconded by D. Love. Motion carried. None opposed.