

**CENTENNIAL LAKES  
JOINT POWERS POLICE GOVERNING BOARD**

**Monday, August 14, 2023  
Centennial Lakes Police Department**

This meeting was held at Circle Pines City Hall at  
200 Civic Heights Circle

**1. CALL TO ORDER – 7:00 p.m.**

**A. ROLL CALL**

Dave Bartholomay, Circle Pines Mayor  
Dean Goldberg, Circle Pines Councilmember (**Chair**)  
D. Love, Centerville Mayor  
Darrin Mosher, Centerville Councilmember  
Gary Grote, Lexington Mayor  
Diane Harris, Lexington Councilmember

**Also Present:**

Patrick Antonen, Circle Pines City Administrator  
Mark Statz, Centerville City Administrator  
Bill Petracek, Lexington City Administrator  
Chief James Mork, Centennial Lakes Police  
Captain Pat Aldrich, Centennial Lakes Police  
Kathy Honkomp, Centennial Lakes Police

**2. CITIZEN FORUM**

None.

**3. APPROVAL OF AGENDA WITH CHANGES AND CORRECTIONS**

**A motion was made by D. Bartholomay and seconded by D. Love to approve the agenda with one revision to remove item 7-B. Motion carried. None opposed.**

**4. NEW CORPORAL INTRODUCTION**

**A. Introduction and Oath of Corporal Tyler Schroeder**

Chief Mork introduced Tyler Schroeder. Tyler was hired as a police officer in July of 2019. Prior to being a police officer, Tyler was a paramedic with North Ambulance Service. Because of his hard work, dedication to the department and the community, he met and surpassed all the requirements necessary to be given the title of Corporal. Tyler's mom, Michelle, pinned his Corporal badge on him.

## **5. LAW ENFORCEMENT OFFICER OF THE YEAR**

### **A. Corporal Jon Krueger**

Chief Mork explained that Jon is our most senior patrol officer with nearly 27 years with CLPD. Jon was hired part-time in March of 1997 and full-time in June of 1997. Corporal Krueger was nominated for an award given by the Lino Lakes American Legion Post 566. Scott Nordstrom from the American Legion presented Corporal Jon Krueger with the Award for Outstanding Public Service Benefiting our Community, State and Nation.

## **6. NEW COMMUNITY SERVICE OFFICER INTRODUCTION**

### **A. Introduction of Community Service Officer Isaiah Scarborough**

Chief Mork introduced Community Service Officer Isaiah Scarborough. Isaiah is a law enforcement student at Alexandria Technical College. He has been a tremendous asset for CLPD during the summer months, and he will work weekends and other days as his schedule allows during the school year. He is a graduate of North Branch Area High School. Isaiah's dad, Steve, pinned his badge on him.

## **7. SWEARING-IN CEREMONY**

### **A. New Officer Introduction and Oath, Cole Henjum**

Chief Mork introduced Officer Cole Henjum. Cole is a graduate of Saint Francis High School. He served in the United States Army for a few years following high school. Cole then attended Anoka Ramsey Community College where he earned his Associates Degree. He then attended St. Cloud State University where he majored in Criminal Justice and graduated with honors. Cole's mom, Serena, pinned his badge on him.

### **B. N/A**

### **C. New Officer Introduction and oath, Matthew Eiden**

Chief Mork introduced our newly hired officer, Matthew Eiden. Matthew was born in Liberia and moved to the US when he was 11. He then grew up in Forest Lake. He has been a member of the United States Army Reserves for eight years. He studied law enforcement at Anoka-Ramsey Community College and graduated with an Associates Degree in Law Enforcement from Alexandria Technical College. He most recently was working as a Corrections Deputy at the Sherburne County Jail. Matthew's fiancé, Hannah, pinned his badge on him.

**\*\*\* The meeting was re-convened at 7:40 p.m. following a brief reception \*\*\***

## **8. CHIEF'S REPORT**

Chief Mork stated that the Fete Des Lacs events in Centerville went very well and CLPD is excited and ready to help with the planning for next year.

Night to Unite had a great turnout with 22 parties among the three cities. The officers enjoyed attending and interacting with the community.

Chef Mork gave a staffing update explaining that two officers are currently in field training. He also explained that CLPD recently conducted first round interviews in anticipation of Corporal Jon Krueger's retirement.

Chief Mork stated that Officer D. Wressell and J. Chamberland will be representing CLPD and joining the North Command Mobile Field Force team with Anoka County. The objective of the team is to provide advanced training of officers to prepare them in the event that any Anoka County Asset needs protection, or some type of uprising needs to be addressed. The training will be conducted during Officer D. Wressell and J. Chamberland's normal work day.

## **9. OPERATIONS COMMITTEE'S REPORT**

Administrator P. Antonen reported that the Operations Committee had three major items they had been working on:

1. CLPD's 2024 proposed budget
2. Proposed changes to the JPA Formula
3. Starting Union negotiations with the Patrol Union

## **10. CONSENT AGENDA**

**A. Recommendation to Approve Minutes of May 8, 2023**

**B. Financials – Unaudited**

**A motion was made by G. Grote to approve the Consent Agenda as presented. Motion was seconded by D. Love. Motion carried. None opposed.**

## **11. DISCUSSION/ACTION ITEMS**

**A. Memorandum of Agreement, Juneteenth Holiday = Licensed Police Officers, Licensed Police Sergeants**

Administrator P. Antonen explained that the State of Minnesota mandated all public employees receive Juneteenth off this year, 2023. CLPD employees have already received 8 hours of holiday leave for Juneteenth 2023, as such the Governing Board will need to acknowledge and approve this item. Having Juneteenth off as a holiday in the future will be a subject discussed during union negotiations.

CLPD is available 24/7 so officers use holidays similar to a floating holiday.

**A motion was made by D. Bartholomay to approve the Memorandum of Agreement, Juneteenth Holiday for 2023 as presented. Motion was seconded by D. Harris. Motion carried. None opposed.**

**B. Staffing Study**

Chief Mork went over the provided 2023 Centennial Lakes Police Staffing Study. He explained that in 1999, CLPD hired three officers to be staffed at a total of 16 sworn officers. In 2000, CLPD was authorized to add one more officer for a total of 17. Around 2006 when an officer left, and the recession was starting to affect budgets, the decision was made to not fill the open position. Since 2006, CLPD has not added any additional sworn positions. There has been over 20% of an increase in population of our three communities since 2000. With the increase of population and an increase in medical calls as well as the percentage of people who experience mental health issues

each year, CLPD as an agency has experienced an increase in demand for their services.

A recommendation for adding two full-time officers to the staff was made after comparing the different cities' police officers to population ratio, but only one additional officer was added to the 2024 proposed budget. CLPD applied and is waiting to hear if they will receive a COPS grant that would provide \$125,000 over a three-year period to cover the expenses of the second officers' salary. If CLPD is not awarded the COPS grant then CLPD will be adding one additional full-time officer rather than two.

### **C. 2024 Proposed CLPD Budget**

Chief Mork explained that the recommended 2024 budget is \$3,362,264, up from the 2023 budget of \$3,104,333. The 2024 budget has an 8.3 percent increase in expenditures as compared to the 3.96 percent increase last year. There is a moderate increase in expenses related to detective unit equipment, police uniforms, Metro-Inet, and Property/Liability Insurance. There are large increases that will be significantly offset due to Public Safety Money the state has provided to our cities to be used for police and fire departments. Notable increases to specific line items in the 2024 budget are as follows:

1. Salaries Full-time increased 2.8% or \$44,587
2. PERA Contributions increased 2.8 % or \$8,358
3. Insurance/Health/Life/Disability/Dental/EAP increased 5.7% or \$11,594
4. Mobile Field Force Gear/Helmets/Ballistic Shields/Tasers and Concrete Repair increased 207.6% or \$62,285
5. New Officer (Salary, PERA, Insurance) \$99,300
6. Portable Speed Radar, \$4,000, to collect data and help with speeding complaints

P. Antonen added that the majority of the expenditures are staffing related and many one-time expenditures for building repairs.

D. Goldberg questioned the increase with Metro-Inet. P. Antonen explained that Metro-Inet recently became a Joint Powers agency. A staffing study was done that revealed that the Metro-Inet staff was being paid below market value. Other expenses incurred with using Metro-Inet is because of the required Microsoft office 365 individual licenses.

**A motion was made by D. Bartholomay to approve the 2024 CLPD budget as presented. Motion was seconded by D. Harris. Motion carried. None opposed**

### **D. Tri-City Police Formula Review**

The current IACP (International Association of Chiefs of Police) method of determining manpower needs formula was adopted by the City Administrators in 2005. The Tri-City Police Formula CLPD currently uses is weighted by 40% calls, 40% population and 20% IACP formula with a 3-year average. This formula is calculated heavily on calls.

Administrator B. Petracek gave a presentation on the city of Lexington's prospective of the current and proposed formula.

The Operations Committee has been examining potential formula changes for several

months and has run a number of scenarios to determine an appropriate adjustment which de-emphasizes call volume and adds an acknowledgement of the resources required to service commercial property. The Operations Committee is proposing the new formula to be 40% weighted calls, 40% population and 20% taxable market value of all property within the city limits.

After a lengthy discussion, the Governing Board requested the Operations Committee to come back with more ideas. A special Governing Board meeting will be scheduled in October to go over these new ideas.

**12. ADJOURNMENT – 10:00 p.m.**

**A motion to adjourn was made by G. Grote and seconded by D. Harris. Motion carried. None opposed.**